

Permanent Building Committee Meeting
Minutes of Tuesday, March 8, 2016
Town Hall, Room 130

Call to Order: Pat Sheehan called the meeting to order at 7:03 p.m.

Meeting Attendees:

PBC Members

Diane Jurmain, Craig Schultze, Pat Sheehan, Jon Wine, Kim Borst (Secretary)

Other Attendees

Keith Edison (Town of Millis – Chief of Police)

Police/Fire Project:

Technology Update

A sub-group met on technology this week. Questions were raised including ownership of the radio box that was in the original spec but isn't now. Both Chiefs have been involved in getting quotes to develop a final budget. Phones, security, radios and technology equipment will need to go out to bid. The furniture number went up from what was originally presented because it includes installation. The group is tightening up other numbers, such as the server price to try to bring overall number down. There was discussion regarding the plan to include new radios for the cruisers. The encrypted radio system can't be used until all cruisers are equipped with the new radios but it is something that could potentially be added modularly if budget still needs to be trimmed. The technology plan/budget is still being zeroed in on. A more refined plan will be presented at the next meeting. The goal is to get as close to the \$475,000 budget number as possible.

COR 30.1/CCD #10

COR 30.1/CCD #10 for \$23,433.00 was presented to the committee for 2nd installment of the additional winter conditions, for the dates of 1/23/16 – 2/2016 for Agostini and D & S Masonry.

Craig Schultze made a motion to approve COR 30.1/CCD #10 in the amount of \$23,433.00 for additional winter conditions, subject to CDR review/approval. Jon Wine seconded the motion and it passed unanimously.

Budget Update

Kim Borst presented a revised budget sheet reflecting paid invoices and budget transfers that took place during the month of February. (Handout A)

Invoices

A bills payable schedule for Agostini's payment application, 251-8 for services rendered through February 28, 2016 was reviewed.

Craig Schultze made a motion to pay Agostini Construction Co., Inc. \$377,272.34 for services provided. The motion was seconded by Pat Sheehan and passed unanimously.

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A bills payable schedule for CDR Maguire for services rendered through January 31, 2016 was reviewed.

Pat Sheehan made a motion to pay CDR Maguire \$20,737.91 for services provided. The motion was seconded by Craig Schultze and passed unanimously.

Minutes

Meeting minutes from 2/23/16 were presented and reviewed.

Craig Schultze made a motion to accept the minutes of 2/23/16 as written. The motion was seconded by Jon Wine and passed, Diane Jurmain abstained.

Adjournment

Jon Wine made a motion to adjourn the meeting at 8:05 p.m. The motion was seconded by Pat Sheehan and passed unanimously.

Submitted by:
Kimberly Borst
Secretary, Permanent Building Committee

The next meeting of the Permanent Building Committee will be held on April 12, 2016, 7 p.m. at the Town Hall, room 130.